

Privacy Notice

At Central European University Private University ("CEU PU") (Quellenstraße 51, 1100 Vienna, Austria) and Central European University (224 West 57th street, New York, NY 10019, USA and 1051 Budapest, Nádor u. 9.) and Közép-európai Egyetem (address: 1051 Budapest, Nádor u. 9.) hereinafter jointly „University” or “CEU”) we place great emphasis on the protection of your personal information and compliance with the applicable data privacy requirements, including specifically the EU General Data Protection Regulation (GDPR*).

This Privacy Notice relates to the collection, use, transfer, and retention of your personal data by The Community Engagement Office.

**Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC.*

1. Who are we and what do we do?

The Community Engagement Office supports civic commitment activities at CEU.

The 4 main functions of the office are as follows:

1. Civic engagement and connecting CEU with the Austrian and Hungarian community

The office coordinates, assists in, and initiates broader civic engagement projects intended to benefit the larger Austrian and Hungarian community. Such projects will involve members of all CEU internal constituencies (students, faculty, and staff).

2. Student leadership and engagement

The office undertakes and supports outreach and service projects specifically for students, in addition to working on student events and with the Student Union.

3. Dedicated human rights education and related activities

The Office focuses on youth involvement, education and active student participation. It promotes social engagement through awareness raising and capacity building.

4. Arts and Culture

The aim is to stir culture-related debate within the university, and to provide the CEU community with an inspiring artistic program that would bring together students from all disciplines, academic staff, Vienna and Budapest citizens.

2. Contact details of the Data Controller

Central European University Private University ("CEU PU")
Central European University
Quellenstraße 51, 1100 Vienna, Austria
(+43) 1 25230 7911

3. Contact details of the Data Protection Officer

Irisz Szel,
Data Protection Officer
Central European University
1051 Budapest
Nador u. 9.
Phone: + 36 1 3273000
Email: privacy@ceu.edu

4. What is the purpose of processing your data?

We work together with students on different aspects of student experience at CEU. Our office supports CEU's diverse student body by providing opportunities for leadership development, community involvement, and a variety of student life activities.

During the academic year we plan and host a variety of programs for students. We already have some of them planned but we would like to know more about the kinds of events and activities students would like to see at CEU to add programs directed at their needs. We would also like to offer personalized volunteering opportunities for students.

5. What is our legal basis for processing your data?

We take our responsibilities under data protection rules seriously and ensure the personal information we obtain is held, used and processed in accordance with the applicable data privacy rules. CEU will process your data based on your explicit **consent** (e.g. for using your personal data for sending information on volunteering opportunities).

6. What kind of personal data do we collect?

- name
- contact details (e-mail address)
- preferred extra-curricular and volunteering activities, hobbies

7. Who receives your information?

Colleagues at the Community Engagement Office.

8. How long will your information be held?

Until the end of the given academic year¹.

¹ <https://www.ceu.edu/calendar>

9. What are your rights?

You have a right

- to access your personal information,
- to object to the processing of your personal information,
- to rectify,
- to erase and
- to restrict processing your personal information
- to withdraw your consent at any time.

If you wish to exercise any of these rights, please email privacy@ceu.edu or write to us at CEU Data Protection Officer, Nádor utca 9, 1051 Budapest, Hungary. CEU will make every effort to fulfill your request to the extent allowed by law and will respond in writing within 25 days of receiving your request.

Should you wish to request help from the relevant national authority, their details are as follows:

Austrian Data Protection Authority
Barichgasse 40-42 1030 Wien
Phone: +43 1 52 152-0
E-Mail: dsb@dsb.gv.at
Web: www.dsb.gv.at

Nemzeti Adatvédelmi és Információszabadság Hatóság
1363 Budapest, Pf.: 9.
Phone: +36-1-3911400
e-mail: ugyfelszolgalat@naih.hu
Web: <http://naih.hu>

In addition to the legal remedy, you have the right to apply to the court against the activities of data controller. In Hungary, at the data subject's request, the action may be brought before the court that is competent based on the domicile or the place of residence of the data subject.

10. Security of your information

We are committed to holding your data securely and treating it with sensitivity. All data are held securely and in accordance with the relevant data privacy laws and our internal policies. We do not sell to or trade your data with any other organizations. For further details please see CEU's Data Protection Policy: <https://documents.ceu.edu/documents/p-1805>

11. Future changes

Last updated on: June 21, 2021